



**Chhatrapati Shahu Maharaj Research, Training And Human
Development Institute (SARTHI) Pune**

(An Autonomous Institute of Other Backward Class, Social & Educational Backward
Class, Vimuktjati & Nomadic Tribes and Special Backward Class Welfare
Department, Government of Maharashtra)



Balchitravani, Gopal Ganesh Agharkar Road, Behind Senapati Bapat Road Pune (Maharashtra) - 411 004

E-mail ID : md.sarthi@maharashtrgov.in	CIN : U74999PN2018NPL177394	Website : www.sarthi-maharashtrgov.in
---	--------------------------------	--

Pre-Bid Meeting Regarding Tender for Empanelment of Coaching Institutes for IBPS Examination

Date of Pre-Bid Meeting : 2-12-2019 (1700 hrs)

Response to Pre-Bid Queries

E- tender Number - 284

Sr. No.	RFP Page No	Clause (Tender Ref.)	Query / Suggestion / Clarification	Response
1	3	Section 3 : Clause 4 Tender Fee	Tender Fee of Rs. 40,000/- is very high and may kindly be reduced.	The request is accepted and the Tender Fee is revised to Rs. 20,000/-
2	4	Section 3 : Clause 6 EMD	Query was raised if the Bidder quotes for coaching at more than one place, additional EMD is to be paid.	No additional EMD needs to be paid even if Bidder quotes for Coaching at more than one places
3	14	Section 4 : Clause 17 Payment Terms	Instead of making payments in three installments, it may be made in two installment of 50% each.	The condition in the bid document remains unchanged.
4	14	Section 4 : Clause 19 Biometric Attendance	Biometric Attendance should be relaxed.	Biometric Attendance facility needs to be installed at the Coaching Institute for keeping the record of attendance of candidates.
General Query :-				
1	-	Allotment of candidates to Coaching Institutes	Is it possible to allot a certain number of candidates to the empanelled Institutes ?	Selection of a particular Coaching Institute is the choice of the candidates.
2	-	Coaching at other places	Whether Coaching Institutes of Kolhapur / Satara / Sangli can bid.	Online expression of interest has been invited for empanelment only from the Coaching Institutes located at Pune , Nashik, Aurangabad, Nagpur.

Managing Director

 सत्यमेव जयते	Chhatrapati Shahu Maharaj Research, Training And Human Development Institute (SARTHI) Pune (An Autonomous Institute of Other Backward Class, Social & Educational Backward Class, Vimuktjati & Nomadic Tribes and Special Backward Class Welfare Department, Government of Maharashtra)	 SARTHI
Balchitravani, Gopal Ganesh Agharkar Road, Behind Senapati Bapat Road Pune (Maharashtra) - 411 004		
E-mail ID : md.sarthi@maharashtrgov.in	CIN : U74999PN2018NPL177394	Website : www.sarthi-maharashtrgov.in

Response to Pre-Bid Queries

Sr. No.	RFP Page No	Clause (Tender Ref.)	Query / Suggestion / Clarification	Response
1	7	Section I Cl.9 (8) : Experience in providing Manpower	Request was made to kindly reduce the number of locations and manpower	No Change possible
2	10	Section II Cl.1 : Earnest Money Deposit (EMD)- Submission of original Bank Guarantee.	1) Kindly provide format of EMD BG analog with the bank details. 2) Kindly Confirm mode of payment of EMD. 3) Please Clarify Whether hard copy of EMD BG to be submitted.	1) EMD BG Format attached 2) Mode of EMD payment shall be by way of online payment as per the guidelines of eProcurement 3) Yes, Hard copy of original BG should be submitted before opening of technical BID.
3	12	Section II Cl.5 (I) : Documentary proof of address	Kindly accept Shop Act Certificate towards the documentary proof	Accepted
4	13	Section II Cl.6 (3) : Relevant Work Experience	This clause (Clause 10, Minimum Eligibility Criteria) is not seen in the document. Kindly clarify.	Please refer to clause No. 9, instead of clause no. 10
5	16	Section III Cl.2 : Replacement of personnel	Kindly grant replacement time of 15 days at least, since the Agency will require considerable amount of time in order to hunt the right personnel	Accepted

Sr. No.	RFP Page No	Clause (Tender Ref.)	Query / Suggestion / Clarification	Response
6	16	Section III Cl.2 : Training the manpower	Do all categories mentioned in the tender require knowledge of word, excel and power point?	It is obvious that, specific categories which require the use of word, excel, and power point for discharge of their duties must have the competence. Human resource engaged in Housekeeping, Security, Gardening, etc. don't require this competence.
7	16	Section III Cl.2 : Penalty on delay in providing manpower	Penalties are high. Kindly reduce the same.	Delay beyond the period of 15 days would attract the penalty of Rs. 500/- per day
8	18	Section III Cl.3 : Compliance and strict adherence of all statutory provisions	Since the tender is on percentage basis, we can pass on whatever is paid by SARTHI. If SARTHI does not pay as per law, we cannot pay additional. SARTHI should ensure while deciding salary packages of all categories that, minimum wages and all statutory liabilities such as ESIC, EPF, HRA, CLA, Bonus, Gratuity, Leave coverage, Welfare funds are taken care of. Also additional incidental expenses related to official tours should be reimbursed by SARTHI to employees separately.	SARTHI will ensure all the payment as per labour law and will comply with all statutory requirements. The Agency must ensure that the same is passed on to the employees and all the required taxes to the concerned authorities must be paid by the Agencies on timely basis.
9	18	Section III Cl.3 : Execution of Indemnity	Kindly specify when it is to be executed.	The same will be executed by SARTHI with the successful bidder, after the award of contract
<u>General Query :-</u>				
1	-	-	Kindly clarify whether hard copy of technical bid to be submitted.	No
2	-	-	In case, one or more Bidders are L1, then what strategy will be adopted by the department for award of work? Kindly clarify.	SARTHI reserves the right for the same
3	-	-	If SARTHI requires additional manpower of categories other than those mentioned in the tender in future, then will the department call for new tender to fulfill the requirement or the Bidder selected through this tender will be given the work ?	Any other additional categories required, other than those mentioned in tender, will have to be provided by the successful bidder, with the time frame mentioned in the tender.