

Attention: Important Instructions for candidates

**Online Application for Training in Exports & Imports Management
On Non-Residential basis at Pune**

A candidate has to fulfil the following basic conditions to be eligible to apply for the non-residential training programme in Exports & Imports Management at Pune at regular intervals–

Eligibility:

- 1. The candidate must be a Permanent Resident of Maharashtra. (Certificate issued by the competent authority is MUST)**
- 2. The candidate must belong to Maratha, Kunbi, Maratha-Kunbi, Kunbi-Maratha Category. (Caste certificate issued by competent authority is MUST.)**
- 3. The total annual income of family from all sources, should be less than Rs. 8.00 Lakhs (Non-Creamy layer certificate) valid for the current year, issued by competent authority is MUST).**
- 4. The candidate must be a graduate.**
- 5. The candidate must be proficient in English language.**

Important Note:

Application submitted Online does not imply that candidate is ELIGIBLE or has fulfilled all the criteria. The application is subject to scrutiny. Even after selection of the candidate, if it is found that he / she is not eligible, their candidature will be cancelled / terminated.

List of Documents to be uploaded while filling the online application:

- 1. Colour Photograph**
- 2. SSC Certificate**
- 3. Degree Mark sheets showing percentage**
- 4. Domicile certificate**
- 5. Caste certificate**
- 6. Non-creamy layer certificate**
- 7. Signature of candidate.**

Course Contents:

The course curriculum will cover the following topics in detail :

- **Overview of Exports & Imports**
- **Export – Basics**
- **Export Documentation**
- **Export Finance**
- **Import – Basics**
- **Handling of Import Documents**
- **Import Regulations & Import Finance**
- **Risks associated with Forex trade.**